

**MOTIONS TO AMEND THE TREASURER'S GUIDE**

Submitted by the OM Committee for the AGM 2017

## **MOTION TG 1 - Notifying members of a change to the mileage rate**

### **Treasurer's Guide**

Add a new point **3.c) v.** to the **Treasurer's Guide** to say:

- v. a proposal for the coming year for the mileage rate for travel by motor vehicle.

Amend **Treasurer's Guide 5.b ii** to say

- ii. an allowance for travel by motor vehicle at the current mileage rate.

Add a new point **5.c** and **5.d** to the Treasurer's Guide to say:

- c) The mileage rate will be agreed annually at AGM, and available on request from the Treasurer.
- d) The Treasurer may propose that any increase in the mileage rate be back-dated to a specified date, with a view to agreement at the AGM.

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### **Explanatory Note**

This Motion amends the Treasurer's Guide to ensure that a proposal is included for the mileage rate for the coming year, and that members know where to find the current rate.

It also ensures that members are involved in the decision process.

It also allows for any retrospective adjustments which may be necessary, for example if fuel prices have increased significantly since the last Meeting.

### **Current texts:**

3.c) The Treasurer's Report will include:

- i. a Financial Statement setting out in layman's terms the current state of OM's finances;
- ii. the annual accounts together with a bank reconciliation;
- iii. the Auditor's Report; and
- iv. a proposal for the coming year for subscriptions for membership;

5.b) The cost of travel to Meetings will be reimbursed as follows:

- i. the cost of any public transport used; and/or
- ii. an allowance for travel by motor vehicle at the mileage rate currently agreed by the Committee and posted on the website.

## **MOTION TG 2 - Dealing with the Treasurer's Report at AGM**

In **Treasurer's Guide 3.e**, delete the phrase

*"in the finalised AGM Agenda, proposed by one OM Member and seconded by another OM Member one of whom must be a Member Side"*,

so that **3.e** reads –

- e) Following consideration by the Committee, the Treasurer's Report will be published together with the finalised AGM Agenda with a view to adoption at the AGM.

In **Treasurer's Guide 3.f**, add two new points 3.f) iii and 3.f) iv, and amend and renumber accordingly, so that **3.f** reads –

f) At the AGM:

- i. the Treasurer's Report will be made available with supporting bank statements;
- ii. the Treasurer will answer any questions regarding the Treasurer's Report;
- iii. amendments to the proposed motor vehicle mileage rate and the proposed subscriptions for membership may be submitted at the AGM for debate and a vote;
- iv. before it can be put to the vote, the Treasurer's Report will be proposed by one **OM Member** and seconded by another **OM Member**, one of whom must be a Member Side;
- v. once proposed and seconded, the Treasurer's Report will be put to the vote and if adopted, two Officers will sign the agreed copy which will be added to the Minutes of the Meeting.
- vi. If the Treasurer's Report is not adopted, it will be referred back to the Committee.

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### **Explanatory Notes**

#### **Treasurer's Guide 3.e and 3.f**

This Motion amends the Treasurer's Guide so that the Treasurer's Report is proposed and seconded at the AGM, after the Treasurer has resolved any queries, and after any amendments have been adopted.

It also makes clear that the mileage rate and subscriptions proposed in the Treasurer's Report for the coming year may be amended at the AGM.

This ensures that members are involved in the decision process.

#### **Current text:**

e) Following consideration by the Committee, the Treasurer's Report will be published in the finalised AGM Agenda, proposed by one **OM Member** and seconded by another **OM Member** one of whom must be a Member Side, with a view to adoption at the AGM.

f) At the AGM:

- i. the Treasurer's Report will be made available with supporting bank statements;
- ii. the Treasurer will answer any questions regarding the Treasurer's Report;
- iii. the Treasurer's Report will be put to the vote; and
  - if adopted, two Officers will sign the agreed copy which will be added to the Minutes of the Meeting;
  - if not adopted, the Report will be referred back to the Committee.