

## **MOTIONS TO AMEND THE CHAIR'S GUIDE**

Submitted by the OM Committee for the AGM 2017

Officers have become aware of inconsistencies, errors, and omissions in the Chair's Guide.

The Committee therefore drafted the Motions below to amend the Chair's Guide to correct and clarify the wording throughout.

These are not Constitution Motions, because the Chair's Guide is not part of the Constitution. Therefore these Motions may be amended before or during the AGM at the discretion of the Chair of OM or the Chairperson of the AGM.

**MOTION CG 1 - to clarify the role of the Chair of OM at Meetings**

Insert in the header paragraphs a definition of “Chair” to read as follows:

In this document: “Chair” means the Chair of OM or the Chairperson of an AGM or EGM according to context.

Amend **Chair’s Guide 2.c) i** so it reads –

- i. Late items for discussion may be submitted in writing to the Chair before or during a Meeting.

**Current text**

**2.c) i**

Late items for discussion may be submitted in writing to the Chairperson before or during a Meeting.

## **MOTION CG 2 - Discretion for the Chair to deal with Motions**

In **Chair's Guide 1**, insert new points **1.d** and **1.e** and amend points **a, b, c**, so that it reads –

### **1) MOTIONS FOR AGM OR EGM**

- a) An Ordinary Motion or Amendment is an item for discussion at a Meeting on which a vote will be taken, submitted to the Secretary in writing by the appropriate deadline and published with the Agenda.
- b) A Late Motion or Amendment is one that is submitted to the Secretary in writing after the appropriate deadline.
- c) The Chair has discretion to reject any Late Motion or Amendment;
- d) If two or more Ordinary Motions or Amendments or Late Motions or Amendments are deemed to be substantially the same, the Chair may combine them into one item, subject to approval by the proposers.
- e) At a Meeting, the Chair may propose a Motion to correct non-substantive errors such as grammar or spelling in any Motion or Amendment, including a Constitution Motion or Amendment.

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### **Explanatory Note**

This Motion –

- distinguishes between different types of Motion
- simplifies the definition of what constitutes a “Late” item
- simplifies the discretion of the Chair to reject Late Motions;
- gives discretion to the Chair to combine two or more similar Motions into one;
- gives discretion to the Chair to deal with non-substantive errors such as grammar or spelling.

**Current text:**

### **1) MOTIONS FOR AGM OR EGM**

- a) A Motion is an item for discussion at a Meeting on which a vote will be taken, submitted by the appropriate deadline.
- b) A Late Motion or Amendment is one that was not submitted by the appropriate deadline, but is submitted to the Chairperson in writing before or during a Meeting.
- c) The Chairperson:
  - i. has discretion to reject any Late Motion or Amendment; and in particular
  - ii. will reject any Late Motion or Amendment judged to be substantially the same as a Motion or Amendment included in the Agenda, and previously rejected by the Meeting.

**MOTION CG 3 - Chairperson's discretion to determine the timing of items on the Agenda**

The Chairperson may not wish to announce the timings for a Meeting in advance.

**Proposed Text**

**3.c) i**

3 c) Order of Business:

i. Before the Meeting begins, the Chairperson will determine the timing of items on the Agenda, and the Introduction by the Chairperson may include those indicative timings;

**Current text**

**3.c) i**

3 c) Order of Business:

i. Before the Meeting begins, the Chairperson will determine the timing of items on the Agenda so that the Meeting ends at the appropriate time; and the Introduction by the Chairperson will include those indicative timings;