

[Administrative arrangements for the Open Morris Annual General Meeting 2018](#)

Absentee Voting

Absentee Voting will be made available to eligible members who are unable to attend the AGM.

You are eligible if you are a Life Member, an Individual Member after five years of continuous membership, or the Nominated Representative of a Member Side.

If you decide you wish to use Absentee Voting, please email secretary@open-morris.org for full details of how to register and vote.

Nominations for Officer Elections

An election will be held at the AGM for each of the Officer posts:

Chair; Secretary; Treasurer; Membership Secretary; Web Officer

Each nominee must be nominated by one OM Member and seconded by another OM Member, at least one of whom must be a Member Side.

If you wish to nominate somebody for a post, please email secretary@open-morris.org as soon as possible with –

- the nominee's name, and their email address;
- the post for which they are nominated;
- the name and email address of the Proposer;
- the name and email address of the Seconder.

The deadline for submission of nominations is midnight on **Saturday 13th October 2018**. Please note that nominations for Officer posts will **not** be accepted at the AGM.

Submitting Motions for the AGM

If a Motion for debate is to be considered for publication in the Agenda, it must be submitted to the Secretary in writing by the appropriate deadline.

Each Motion must be proposed by one OM Member and seconded by another OM Member, at least one of whom must be a Member Side.

If you wish to submit a Motion, please email secretary@open-morris.org as soon as possible with –

- the text of the Motion, to include any explanatory notes you feel are necessary;
- the name and email address of the Proposer;
- the name and email address of the Seconder.

The deadline for submission of Motions is midnight on **Saturday 13th October 2018**.

Submitting Items for discussion at the AGM

If you wish to suggest a topic or an item for discussion to be included in the Agenda, please email secretary@open-morris.org as soon as possible with the text of your suggestion, plus any explanatory notes you feel are necessary.

The Committee will collate and consider all such suggestions while drafting the Agenda.

The deadline for submission of suggestions is midnight on **Saturday 13th October 2018**.

Preparing the Agenda for the AGM

All Motions will be dealt with in accordance with the OM Constitution section 11 and the Chair's Guide sections 1 and 2, available at <https://open-morris.org/about/documents/>